

# **Forward Plan**

## **March - June 2016**

***Ian Hudspeth***

Leader of the Council  
County Hall, Oxford OX1 1ND

*Date Issued: 2 February 2016*



**OXFORDSHIRE  
COUNTY COUNCIL**



## The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.<sup>1</sup> This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online<sup>2</sup>. Copies can be supplied on request, at a charge to cover copying costs.

### Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to [forward.plan@oxfordshire.gov.uk](mailto:forward.plan@oxfordshire.gov.uk).

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online<sup>3</sup>.

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<sup>1</sup> [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

<sup>2</sup> [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

<sup>3</sup> [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

## Members of the Cabinet

<b>Cabinet Member</b>	<b>Main Areas of Responsibility</b>
<i>Leader of the Council</i> Councillor Ian Hudspeth	Strategy; corporate and community leadership; strategic communications; major external partnerships; regional issues; economic development; Districts Liaison
<i>Deputy Leader of the Council</i> Councillor Rodney Rose	Internal management; HR & industrial relations; strategic rail; fire control; emergency planning; flooding; policy co-ordination; fire & rescue; Trading Standards; equalities; localities; community cohesion; voluntary and community sector; strategic waste
<i>Cabinet Member for Adult Social Care</i> Councillor Mrs Judith Heathcoat	Adult Social Care
<i>Cabinet Member for Business &amp; Customer Services</i> Councillor Nick Carter	Customer Services; Communications; ICT; support to SME's; Property
<i>Cabinet Member for Children, Education &amp; Families</i> Councillor Melinda Tilley	Education and Statutory Lead member for Children's Services
<i>Cabinet Member for Cultural &amp; Community Services</i> Councillor Lorraine Lindsay-Gale	Registration service, library service, Coroner's service; music service; adult learning; cultural services; tourism
<i>Cabinet Member for Environment</i> Councillor David Nimmo Smith	Strategic planning with Oxfordshire; minerals strategy; transport; waste management; environment management
<i>Cabinet Member for Finance</i> Councillor Lawrie Stratford	Finance
<i>Cabinet Member for Public Health</i> Councillor Hilary Hibbert-Biles	Public Health

# The Forward Plan

## ***CABINET MEMBER: LEADER OF THE COUNCIL***

### ***KEY DECISIONS***

#### **Senior Management Review**

To provide feedback on the report recommendations of the senior management review and to seek approval for the next steps.

*Decision Maker and Target Date:* **Cabinet, 15 March 2016**

*Reason for amendment (if any)*

*Key Decision:* Yes - Affects more than 1 division

*Exempt Information:* Yes - Category 1 - Information relating to any individual; Category 2 - Information which is likely to reveal the identity of an individual; Category 3 - Commercial Sensitive information and Category 4 - consultant or negotiations in connection with labour relations or a Minister of the Crown

*Consultations:* N/A

*Report By:* Head of Paid Service

*Contact:* Steve Munn, Chief HR Officer Tel: (01865) 815191 Ref: 2016/017

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### ***NON-KEY DECISIONS***

#### **Delegated Powers - April 2016**

To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.2 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for scrutiny call in.

*Decision Maker and Target Date:* **Cabinet, 19 April 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Chief Legal Officer & Monitoring Officer

*Contact:* Sue Whitehead, Principal Committee Officer Tel: (01865) 810262

Ref: 2015/124

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**CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL**

**KEY DECISIONS**

**Oxfordshire Fire & Rescue - 365 Alive Vision - 2016-2022 - March 2016**

To seek approval of the final strategic vision for Oxfordshire Fire & Rescue.

*Decision Maker and Target Date:* **Cabinet, 15 March 2016**  
*Reason for amendment (if any)* Decision due date for Deputy Leader on 07/03/2016 changed to Cabinet on 15/03/2016.  
Reason: Moved from Cabinet Member to Full Cabinet

*Key Decision:* Yes - Affects more than 1 division

*Exempt Information:* None

*Consultations:* Wide consultation with a range of stakeholders, through various methods.

*Report By:* Chief Fire Officer

*Contact:* Simon Furlong, Assistant Chief Fire Officer Tel: (01865) 855206

Ref: 2015/103

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**Council's Approach to Business Management (including draft Directorate Business Strategies & Measures)**

To approve the council's new approach to business management, along with approving individual Directorate Business Strategies and Measures.

*Decision Maker and Target Date:* **Cabinet, 19 April 2016**

*Reason for amendment (if any)*

*Key Decision:* Yes - Affects more than 1 division

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Chief Policy Officer

*Contact:* Belinda Dimmock-Smith, Senior Policy & Performance Officer Tel: (01865) 813969

Ref: 2015/129

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## **NON-KEY DECISIONS**

### **Staffing Report - Quarter 3 - 2015**

Quarterly staffing report providing details of key people numbers any analysis of main changes since the previous report.

*Decision Maker and Target Date:* **Cabinet, 23 February 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Chief Human Resources Officer

*Contact:* Sue Corrigan, County HR Manager Tel: (01865) 810280

Ref: 2015/098

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### **Business Management & Monitoring Report for Quarter 3 - 2015/16**

To note and seek agreement of the report.

*Decision Maker and Target Date:* **Cabinet, 19 April 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Head of Policy

*Contact:* Maggie Scott, Chief Policy Officer Tel: (01865) 816081

Ref: 2015/116

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### **Staffing Report - Quarter 4 - 2015**

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

*Decision Maker and Target Date:* **Cabinet, 24 May 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Chief Human Resources Officer

*Contact:* Sue Corrigan, County HR Manager Tel: (01865) 810280

Ref: 2015/122

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**CABINET MEMBER: ADULT SOCIAL CARE**

**KEY DECISIONS**

**Care Home Fees 2016**

To agree target banding rates effective from April 2016.

*Decision Maker and Target Date:* **Cabinet, 15 March 2016**

*Reason for amendment (if any)*

*Key Decision:* Yes - Affects more than 1 division

*Exempt Information:* None

*Consultations:* Public consultation via OCC web-site. Individual provider meetings.

*Report By:* Deputy Director - Joint Commissioning

*Contact:* Andrew Colling, Quality & Contracts Manager Tel: (01865) 323682

Ref: 2015/101

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**NON-KEY DECISIONS**

NIL

**CABINET MEMBER: BUSINESS & CUSTOMER SERVICES**

**KEY DECISIONS**

NIL

**NON-KEY DECISIONS**

NIL



## **CABINET MEMBER: CHILDREN, EDUCATION & FAMILIES**

### **KEY DECISIONS**

#### **New Arrangements for Oxfordshire County Council's Children's Services**

To note the outcome of the recent consultation about aspects of Children's Social Care provision and to agree to a staff consultation in relation to subsequent proposals for the future shape of Children's Services as a whole.

*Decision Maker and Target Date:* **Cabinet, 23 February 2016**

*Reason for amendment (if any)*

*Key Decision:* Yes - Revenue Expenditure > £500,000

*Exempt Information:* None

*Consultations:* Yes

*Report By:* Director for Children's Services

*Contact:* Jim Leivers, Director for Children's Services Tel: (01865) 328271

Ref: 2015/118

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### **NON-KEY DECISIONS**

#### **Progress Report on Looked After Children and those Leaving Care**

To note the report.

*Decision Maker and Target Date:* **Cabinet, 23 February 2016**

*Reason for amendment (if any)* Decision due date for Cabinet changed from 26/01/2016 to 23/02/2016. Reason: Further work required.

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Director for Children's Services

*Contact:* Matthew Edwards, Corporate Parenting Manager Tel: (01865) 323098

Ref: 2015/117

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### **Expansion of Drayton Primary School**

Whether to formally support the decision of the Governing Body of Drayton Primary School on its proposal to expand the school to 1 form entry from September 2017.

*Decision Maker and Target Date:* **Cabinet Member for Children, Education & Families, 21 March 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Public consultation and Governors' decision.

*Report By:* Director for Children's Services

*Contact:* Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2015/125

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### **Federation of Wood Farm Primary School and The Slade Nursery School, Oxford**

Whether to formally support the Governing Bodies of the two schools in their proposal to federate from September 2016.

*Decision Maker and Target Date:* **Cabinet Member for Children, Education & Families, 11 April 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Public consultation and Governors' decision.

*Report By:* Director for Children's Services

*Contact:* Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2015/126

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## ***CABINET MEMBER: CULTURAL & COMMUNITY SERVICES***

### ***KEY DECISIONS***

NIL

### ***NON-KEY DECISIONS***

NIL

**CABINET MEMBER: ENVIRONMENT (INCLUDING TRANSPORT)**

**KEY DECISIONS**

**Oxfordshire Minerals & Waste Annual Monitoring Report 2015**

To seek agreement to the Minerals & Waste Annual Monitoring Report for 2015, setting out progress on preparation of the Minerals & Waste Local Plan and the results of monitoring of minerals & waste planning policies.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 11 February 2016**

*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment changed from 12/11/2015 to 11/02/2016. Reason: Further work required.

*Key Decision:* Yes - Affects more than 1 division

*Exempt Information:* None

*Consultations:* Minerals & Waste Cabinet Advisory Group

*Report By:* Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

*Contact:* Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544 Ref: 2015/090

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**Highways Policy Changes**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 17 March 2016**

*Reason for amendment (if any)*

*Key Decision:* Yes - Affects more than 1 division

*Exempt Information:* None

*Consultations:* Key Stakeholders

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Steve Smith, Service Manager - Network & Asset Management Tel: (01865) 810435 Ref: 2016/004

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## **Review of Asset Policies (Drainage and Structures)**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 17 March 2016**

*Reason for amendment (if any)*

*Key Decision:* Yes - Affects more than 1 division

*Exempt Information:* None

*Consultations:* Key Stakeholders

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* David Bullock, Strategic Asset Manager Tel: 07917 070657

Ref: 2016/005

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## **South East Perimeter Road, Bicester - Conclusion of Options Assessment Work**

A decision on the preferred route for the SE Perimeter Road in Bicester, to be safeguarded through the Cherwell Local Plan Part 2 process.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 17 March 2016**

*Reason for amendment (if any)*

*Key Decision:* Yes - Revenue Expenditure > £500,000

*Exempt Information:* None

*Consultations:* Public

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Lisa Michelson, Locality Manager - West and Cherwell Tel: (01865) 815673

Ref: 2016/011

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## **Investing in the A40 - A Long Term Strategy**

To seek approval of the strategy.

*Decision Maker and Target Date:* **Cabinet, 24 May 2016**

*Reason for amendment (if any)* Decision due date for Cabinet changed from 19/04/2016 to 24/05/2016. Reason: Further work required.

*Key Decision:* Yes - Revenue Expenditure > £500,000

*Exempt Information:* Yes - Category 3 - commercial sensitive information - Annex

*Consultations:* Public (consultation and exhibitions)

*Report By:* Director for Environment & Economy

*Contact:* Lisa Michelson, Locality Manager - West and Cherwell Tel: (01865) 815673

Ref: 2015/114

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## **Connecting Oxfordshire Update - Local Transport Plan (LTP4) 2015-2031**

To seek approval of the changes proposed to the Connecting Oxfordshire Update – Local Transport Plan 2015 – 2031.

*Decision Maker and Target Date:* **Cabinet, 28 June 2016**  
*Reason for amendment (if any)* Decision due date for Cabinet changed from 19/04/2016 to 28/06/2016. Reason: Further work required.  
*Key Decision:* Yes - Affects more than 1 division  
*Exempt Information:* None  
*Consultations:* Stakeholders  
*Report By:* Director for Environment & Economy  
*Contact:* John Disley, Strategic Manager Policy & Strategy Tel: (01865) 810460  
Ref: 2015/119

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## **NON-KEY DECISIONS**

### **Proposed Waiting Restrictions, Littlemore**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 11 February 2016**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* Stakeholders and Local Residents  
*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery  
*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304  
Ref: 2015/120

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### **Proposed Amendment to Prohibition of Driving - Old A329/Caps Lane, Cholsey**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 11 February 2016**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* Key Stakeholders and Local Residents  
*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery  
*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304  
Ref: 2015/127

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### **Proposed Raised Zebra Crossing - Oxford Hill, Witney**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 11 February 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2015/128

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### **Proposed Parking Restrictions - Various, Cholsey**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 11 February 2016**

*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment changed from 17/03/2016 to 11/02/2016. Reason: It is local expectation that the item would be heard in February 2016.

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents.

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2015/076

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### **Proposed Car Club Bays - Headington Area, Oxford**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 11 February 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2016/014

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## **Proposed Disabled Parking Places - Oxford City, Cherwell and West Oxfordshire**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 11 February 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2016/013

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## **Proposed Parking Restrictions - Long Furlong, Abingdon**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 17 March 2016**

*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment changed from 11/02/2016 to 17/03/2016. Reason: Further work required.

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents.

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2015/079

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## **Proposed Puffin Crossing (Revised Location) - A417 Stanford in the Vale**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 17 March 2016**

*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment changed from 11/02/2016 to 17/03/2016. Reason: Further work required.

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/186

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## **Proposed Puffin Crossing - Broad Gap, Bodicote**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 17 March 2016**

*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment changed from 14/01/2016 to 17/03/2016. Reason: Further work required.

*Key Decision:* No

*Exempt Information:* None

*Consultations:* With relevant stakeholders.

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2015/034

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## **Proposed Parking Restrictions - Green Ridges, Headington**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 17 March 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2016/007

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## **Proposed Toucan Crossing - Park Road, Faringdon**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 17 March 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2016/008

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## **Proposed 20mph Zone - Swinbrook Road Area, Carterton**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 17  
March 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel:  
(01865) 323304 Ref: 2016/009

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## **Proposed Waiting Restrictions, Blackbird Leys**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 17  
March 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel:  
(01865) 323304 Ref: 2016/012

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## **Harwell Link Road - Chilton Area - Proposed Traffic Improvements**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 17  
March 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel:  
(01865) 323304 Ref: 2016/006

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## **Proposed Pegasus Crossing - Chilton Area**

To consider, if necessary, responses for a consultation on proposals for a modified crossing.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 17  
March 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Paul Fermer, Service Manager - Major Infrastructure Delivery Tel:  
(01865) 815764 Ref: 2016/015

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## **Revised Arrangements for Visitor Parking Permits - Abingdon and Henley**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 28  
April 2016**

*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment changed from 11/02/2016 to 28/04/2016. Reason: Further work required.

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents.

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel:  
(01865) 323304 Ref: 2015/080

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## **Proposed Traffic and Parking Measures - Access to Headington Scheme**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 28  
April 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel:  
(01865) 323304, Paul Fermer, Service Manager - Major Infrastructure  
Delivery Tel: (01865) 815764 Ref: 2016/003

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## **Proposed Amendments to Traffic, Access and Parking Restrictions - Westgate Development, Oxford**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 28  
April 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel:  
(01865) 323304 Ref: 2016/010

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## ***CABINET MEMBER: FINANCE***

### ***KEY DECISIONS***

NIL

### ***NON-KEY DECISIONS***

## **2015/16 Financial Monitoring & Business Strategy Report - December 2015**

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date:* **Cabinet, 23 February 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Chief Finance Officer

*Contact:* Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy &  
Monitoring) Tel: (01865) 323975 Ref: 2015/097

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## **2015/16 Financial Monitoring & Business Strategy Report - February 2016**

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date:* **Cabinet, 19 April 2016**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Chief Finance Officer  
*Contact:* Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: (01865) 323975 Ref: 2015/115

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## **Provisional 2015/16 Revenue and Capital Outturn**

To consider the 2015/16 provisional outturn report and agree the treatment of any budget under or overspends.

*Decision Maker and Target Date:* **Cabinet, 28 June 2016**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Chief Finance Officer  
*Contact:* Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: (01865) 323975 Ref: 2016/002

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## **Interim Report of the Income Generation Cabinet Advisory Group**

To note the progress and recommend the CAG continues its current line of work and to request a further report from the CAG in the winter.

*Decision Maker and Target Date:* **Cabinet, 28 June 2016**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Chair of the Income Generation Cabinet Advisory Group  
*Contact:* John Courouble, Corporate Policy Manager Tel: (01865) 896163 Ref: 2016/016

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***CABINET MEMBER: PUBLIC HEALTH***

***KEY DECISIONS***

NIL

***NON-KEY DECISIONS***

NIL

## Timetable for Decisions listed in this Plan

*For further details of the decisions see the corresponding item and reference number in the main part of the Plan. February 2016 items included for ease of reference.*

### Cabinet - 23 February 2016

- **Staffing Report - Quarter 3 - 2015** 2015/098  
*Sue Corrigan, County HR Manager Tel: (01865) 810280*
- **New Arrangements for Oxfordshire County Council's Children's Services** 2015/118  
*Jim Leivers, Director for Children's Services Tel: (01865) 328271*
- **Progress Report on Looked After Children and those Leaving Care** 2015/117  
*Matthew Edwards, Corporate Parenting Manager Tel: (01865) 323098*
- **2015/16 Financial Monitoring & Business Strategy Report - December 2015** 2015/097  
*Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: (01865) 323975*

### Cabinet - 15 March 2016

- **Senior Management Review** 2016/017  
*Steve Munn, Chief HR Officer Tel: (01865) 815191*
- **Oxfordshire Fire & Rescue - 365 Alive Vision - 2016-2022 - March 2016** 2015/103  
*Simon Furlong, Assistant Chief Fire Officer Tel: (01865) 855206*
- **Care Home Fees 2016** 2015/101  
*Andrew Colling, Quality & Contracts Manager Tel: (01865) 323682*

### Cabinet - 19 April 2016

- **Delegated Powers - April 2016** 2015/124  
*Sue Whitehead, Principal Committee Officer Tel: (01865) 810262*

## The Forward Plan

- **Council's Approach to Business Management (including draft Directorate Business Strategies & Measures)** 2015/129  
*Belinda Dimmock-Smith, Senior Policy & Performance Officer Tel: (01865) 813969*
- **Business Management & Monitoring Report for Quarter 3 - 2015/16** 2015/116  
*Maggie Scott, Chief Policy Officer Tel: (01865) 816081*
- **2015/16 Financial Monitoring & Business Strategy Report - February 2016** 2015/115  
*Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: (01865) 323975*

### Cabinet - 24 May 2016

- **Staffing Report - Quarter 4 - 2015** 2015/122  
*Sue Corrigan, County HR Manager Tel: (01865) 810280*
- **Investing in the A40 - A Long Term Strategy** 2015/114  
*Lisa Michelson, Locality Manager - West and Cherwell Tel: (01865) 815673*

### Cabinet - 28 June 2016

- **Connecting Oxfordshire Update - Local Transport Plan (LTP4) 2015-2031** 2015/119  
*John Disley, Strategic Manager Policy & Strategy Tel: (01865) 810460*
- **Provisional 2015/16 Revenue and Capital Outturn** 2016/002  
*Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: (01865) 323975*
- **Interim Report of the Income Generation Cabinet Advisory Group** 2016/016  
*John Courouble, Corporate Policy Manager Tel: (01865) 896163*

### Cabinet Member for Children, Education & Families - 21 March 2016

- **Expansion of Drayton Primary School** 2015/125  
*Diane Cameron, School Organisation Officer Tel: (01865) 816445*

## Cabinet Member for Children, Education & Families - 11 April 2016

- **Federation of Wood Farm Primary School and The Slade Nursery School, Oxford** 2015/126  
*Diane Cameron, School Organisation Officer Tel: (01865) 816445*

## Cabinet Member for Environment - 11 February 2016

- **Oxfordshire Minerals & Waste Annual Monitoring Report 2015** 2015/090  
*Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544*
- **Proposed Waiting Restrictions, Littlemore** 2015/120  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*
- **Proposed Amendment to Prohibition of Driving - Old A329/Caps Lane, Cholsey** 2015/127  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*
- **Proposed Raised Zebra Crossing - Oxford Hill, Witney** 2015/128  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*
- **Proposed Parking Restrictions - Various, Cholsey** 2015/076  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*
- **Proposed Car Club Bays - Headington Area, Oxford** 2016/014  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*
- **Proposed Disabled Parking Places - Oxford City, Cherwell and West Oxfordshire** 2016/013  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*

## Cabinet Member for Environment - 17 March 2016

- **Highways Policy Changes** 2016/004  
*Steve Smith, Service Manager - Network & Asset Management Tel: (01865) 810435*
- **Review of Asset Policies (Drainage and Structures)** 2016/005  
*David Bullock, Strategic Asset Manager Tel: 07917 070657*



## The Forward Plan

- **South East Perimeter Road, Bicester - Conclusion of Options Assessment Work** 2016/011  
*Lisa Michelson, Locality Manager - West and Cherwell Tel: (01865) 815673*
- **Proposed Parking Restrictions - Long Furlong, Abingdon** 2015/079  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*
- **Proposed Puffin Crossing (Revised Location) - A417 Stanford in the Vale** 2014/186  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*
- **Proposed Puffin Crossing - Broad Gap, Bodicote** 2015/034  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*
- **Proposed Parking Restrictions - Green Ridges, Headington** 2016/007  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*
- **Proposed Toucan Crossing - Park Road, Faringdon** 2016/008  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*
- **Proposed 20mph Zone - Swinbrook Road Area, Carterton** 2016/009  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*
- **Proposed Waiting Restrictions, Blackbird Leys** 2016/012  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*
- **Harwell Link Road - Chilton Area - Proposed Traffic Improvements** 2016/006  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*
- **Proposed Pegasus Crossing - Chilton Area** 2016/015  
*Paul Fermer, Service Manager - Major Infrastructure Delivery Tel: (01865) 815764*

## Cabinet Member for Environment - 28 April 2016

- **Revised Arrangements for Visitor Parking Permits - Abingdon and Henley** 2015/080  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*

## The Forward Plan

- **Proposed Traffic and Parking Measures - Access to Headington Scheme** 2016/003  
*Paul Fermer, Service Manager - Major Infrastructure Delivery Tel: (01865) 815764, Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*
- **Proposed Amendments to Traffic, Access and Parking Restrictions - Westgate Development, Oxford** 2016/010  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*



## **Forward Plan March – June 2016**

### **Notice of Additional Items for the Deputy Leader Agenda**

Notice is hereby given that the item set out below for consideration by the Deputy Leader on 7 March 2016 is not in the Forward Plan.

The decision on this matter needs to be taken by the Deputy Leader on 7 March 2016 in order to meet the timetable set by central Government.

#### ***Deputy Leader, 7 March 2016***

### **Sign Off for Oxfordshire Fire & Rescue Service's Participation in the Emergency Services Mobile Communication Programme (ESMCP)**

Department for Communities & Local Government (DCLG) require Fire & Rescue Services to sign up to the ESMCP by 25 March 2016 – the report seeks approval to participate in the programme.

*Decision Maker and Target Date:*      **Deputy Leader, 7 March 2016**

*Key Decision:*                      *Yes – Revenue Expenditure >£500,000*

*Exempt Information:*      *None*

*Consultations:*                      *N/A*

*Report By:*      Chief Fire Officer

*Contact:*              Simon Furlong, Assistant Chief Fire Officer, Tel: (01865) 855206

Ref: 2016/022

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Nick Graham  
Chief Legal Officer & Monitoring Officer  
County Hall, Oxford OX1 1ND

8 February 2016



## **Forward Plan March - June 2016**

### **Notice of a Change of Date for Items for the Cabinet Member for Environment Agenda**

Notice is hereby given that the item set out below for consideration by the Cabinet Member for Environment on 17 March 2016 is not in the Forward Plan for that date.

The decision on this matter has been deferred from the 11 February 2016 meeting date because additional information was needed for the report and it needs to be taken on 17 March as there is an expectation amongst local councillors and residents that it will be determined without undue delay.

#### ***Cabinet Member for Environment, 17 March 2016***

#### **Proposed Parking Restrictions – Various, Cholsey**

To seek approval of the proposals.

**Decision Maker and Target Date: Cabinet Member for Environment, 17 March 2016**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Service Manager – Highways, Transport & Waste Tel: (01865) 323304 Ref: 2015/076

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Nick Graham  
Chief Legal Officer & Monitoring Officer

8 February 2016



## **Forward Plan March – June 2016**

### **Access to Information Procedure Rules Paragraph 15 General Exception**

Notice is hereby given that the item set out below for consideration by Cabinet on 15 March 2016 is not in the Forward Plan.

The decision on this matter needs to be taken by Cabinet on 15 March 2016 because information has come to light on available bus usage data and in the light of this information Cabinet needs to consider seeking comments from members of the public on the new information. Failure to do so would be to risk the reputation of the Council's decision making processes.

#### ***Cabinet, 15 March 2016***

#### **Proposals on the Future of Subsidised Bus Services**

To consider seeking comments from members of the public on the available bus usage data.

*Decision maker and Target Date:*                   **Cabinet, 15 March 2016**

*Key Decision:*   Yes – Affects more than one division

*Exempt Information:*                               None

*Consultations:*                                       N/A

*Report by:*    Director for Environment & Economy

*Contact:*    Alexandra Bailey, Service Manager – Business Development Tel: 07768 027257  
*Ref:* 2016/026

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Nick Graham  
Chief Legal Officer & Monitoring Officer

7 March 2016